



Ron Sellers
District 1
Member

Ron Hirst
District 2
Chair

Daniel P. Friesen
District 3
Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

AGENDA

**Reno County's Annex Conference Room
125 W. 1st Avenue, Hutchinson
Tuesday, November 30, 2021, 9:00 AM**

- I. Call to Order**
- II. Pledge of Allegiance to the American Flag and Prayer**
- III. Welcome and Announcements by Commission Chair**
- IV. Public Comment on Items not on the Agenda**
Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
- V. Determine Additions or Revisions to the Agenda**
- VI. Consent Agenda**
 - VI.A Vouchers (bills or payments owed by the county or related taxing units)
 - VI.B Declare Certain Items as Surplus to be auctioned on Purple Wave
 - VI.C Appointment of Harley Macklin to a second 3-year term on the Planning Commission
- VII. Business Items**
 - VII.A Reno County Insurance Coverage
 - VII.B Planning Commission Candidates
 - VII.C Planning Case 2021-07 – A proposed resolution determining the validity of protest petitions pursuant to K.S.A. 12-757 protesting a conditional use permit application filed by Mid-States Materials, LLC
 - VII.D Kansas Association of Counties – Special Election Voting Delegate & Alternate
- VIII. County Administrator Report**
- IX. County Commission Report/Comments**
- X. Executive Session for Non-Elected Personnel**
- XI. Adjournment**



AGENDA ITEM

AGENDA ITEM #VI.B

AGENDA DATE: November 30, 2021

PRESENTED BY: Harlen Depew, Director of Reno County Maintenance

AGENDA TOPIC:

Declare Certain Items as Surplus to be auctioned on Purple Wave.

SUMMARY & BACKGROUND OF TOPIC:

By county policy property must be declared surplus by the board of county commissioners prior to sale.

ALL OPTIONS:

Declare items as surplus property

Place on an upcoming agenda


Decline to declare items as surplus

RECOMMENDATION / REQUEST:

Declare listed items as surplus property to be sold on Purple Wave

POLICY / FISCAL IMPACT:

Auction proceeds generally go back into the county general fund.

	SUBJECT: Disposition of Surplus Reno County Property	
	ENABLING RESOLUTION: 07-16	PAGES: 4
	RESOLUTION DATE: May 30, 2007	
RELATED POLICIES:	REVISED RESOLUTION & DATE:	
	OFFICE PRIMARILY RESPONSIBLE: Maintenance / Purchasing	

I. PURPOSE

This policy establishes guidelines for the identification and disposition of surplus property, including personal and real property owned by Reno County.

II. POLICY STATEMENT

Real and personal property owned by Reno County represents a considerable investment of public funds. Procedures and safeguards provided herein are designed to encourage efficient utilization of property, establish managerial control, and provide for the efficient disposition of property deemed as surplus in accordance with this policy or other applicable restrictions governing the disposition of such property.

It is the policy of Reno County to dispose of surplus property in a manner which provides the greatest monetary return to County government or which serves some valid public purpose.

III. DEFINITIONS

- Surplus Property Real or personal property owned by Reno County which is no longer needed due to changing service requirements, damage, wear, or because the property has become obsolete or redundant to the County's needs.

- Personal Property Movable items, including equipment, vehicles, machinery, furniture, fixtures, tools or other moveable, physical goods are considered personal property.

- Real Property Real estate, including land, easements, buildings and related permanent, immovable assets affixed to land are considered real property.

IV. **PROCEDURES**

A. Personal Property

1. Each Department Director respectively will determine whether department property has become Surplus Property. The director will also determine how the Surplus Property was acquired, and whether a transfer or disposition is subject to any restrictions due to the original source of funding. Examples include, but are not limited to, federal or state grant requirements or other statutory restraints.

2. The Director will notify the Maintenance/Purchasing Director of available Surplus Property. The Maintenance/Purchasing Director will ensure that Surplus Property is made available to other County departments before sale or other disposition in order to maintain the maximum economic utility from such property.

3. If Surplus Property is not transferred to another County department, the Director of Maintenance/Purchasing will determine the value of the Surplus Property. In those instances where the Maintenance/Purchasing Director determines Surplus Personal Property to be damaged, worn out, obsolete, or where the expected sale proceeds do not justify the costs of sale, the Director shall have the authority to dispose of such Surplus Property in the County's landfill or at a recycling facility, if available.

4. If the Maintenance/Purchasing Director determines the Surplus Property to have a value justifying the costs of sale, the Director will provide this information to the Board of County Commissioners who may declare the item or items to be "Surplus County Property" and authorize sale or disposal. Such action will be duly recorded in the official Minutes of the governing body.

5. After the property has been declared Surplus County Property, it may be disposed of through the most efficient and economical method likely to maximize returns, which shall include, but are not limited to, live public auction, online public auction, trade-in, sealed bid, fixed price, private negotiation or any other method deemed most beneficial to the County; Provided, if the cumulative value of Surplus Property is estimated to exceed \$10,000.00, the method of disposal shall be approved by the Board of County Commissioners. It is further provided that if the cumulative value of Surplus Property is estimated to be less than \$10,000.00, the Director of Maintenance/Purchasing may use any method of disposal which in his or her discretion is the most efficient and economical method to maximize the proceeds of sale.

6. Following the sale or other disposition of Surplus County Property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of the property, the time and date of sale, the recipient of the property and the value received. Such notification may also be published on the County's website.

7. County Property which is traded to a vendor in exchange for new or used property of like kind, such as motor vehicles, shall not be considered Surplus Property whose sale, disposition or transfer is subject to the terms of this policy.

B. Real Property

1. Sale or disposition of real property shall be coordinated by the County's Fiscal Administrator. The Fiscal Administrator shall be responsible for obtaining the current fair market value of the real property and shall gather and retain information regarding the location and size of the property, zoning, and any restrictions, covenants, encumbrances, etc. that remain attached to the parcel.

2. Real property may be disposed of through live public auction, public online auction, sealed bid, negotiated sale, or any other method approved by the Board of County Commissioners.

3. Following sale or disposition of real property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of property, time and date of sale, recipient of property and value received. Such notification may also be published on the County's website.

4. Following disposition of real property, the Fiscal Administrator will be responsible for updating any relevant financial records and for notifying the County's Risk Manager for the update of insurance and risk management information.

C. Public Notice

Public notice of the sale or disposition of Surplus Property may vary depending upon the nature of the Surplus Property and the method of sale. Public notices may be given by posting on the County's website, by publication in the official County newspaper, or by any other mechanism deemed appropriate under the circumstances to allow public participation or notification. Inclusion of items on the Board of County Commissioners agenda shall constitute sufficient public notification. When the cumulative value of Surplus Property to be offered for sale exceeds \$5,000.00, the form of public notice shall be approved by the Board of County Commissioners.

D. Legal Review

All contracts, deeds, and related documents must be reviewed and approved by the County Counselor prior to the disposition of real or personal property.

E. Donations

Notwithstanding any provisions to the contrary, surplus property may be donated to other governments or non-profit organizations if, in the opinion of the Board of County Commissioners, doing so serves the best interest of the County. Donations of County owned property shall require approval of the Board of County Commissioners through the established agenda process. The agenda item shall include a description of the property, recipient, date of transfer, and estimated fair market value. Donation of Surplus Property acquired with proceeds of a dedicated mill levy may be prohibited without compensating the dedicated fund for the fair market value of the Surplus Property.

F. Conflicts of Interest

County employees shall be permitted to participate as buyers in public sales of Surplus County property only. Consistent with ethical conduct, County employees shall not take advantage to gain personal benefit from such transactions.

G. Exceptions

Exceptions to or waivers of this policy may be approved by the Board of County Commissioners on an individual basis.



November 19, 2021

Property requested to be declared surplus:

3 ea. 6 drawer card file cabinets

1 ea. 8 drawer card file cabinet

3 ea. Metal binder file cabinets

1 ea. 2 drawer file cabinet

1 lg. metal storage cabinet

2 sets Maytag washer / dryer sets

1 mini vaccine freezer

1 Frigidaire upright freezer

Approximately 300 digital, Vertical telephone desk sets

1 ea. Tall lateral file cabinet

8 ea. Used bus tires

18 Samsung tablets



AGENDA ITEM

AGENDA ITEM #VI.C

AGENDA DATE: November 30, 2021

PRESENTED BY: Mark Vonachen

AGENDA TOPIC:

Appointment of Harley Macklin to a second 3-year term on the Planning Commission

SUMMARY & BACKGROUND OF TOPIC:

Planning Commission members are eligible to serve three 3-year terms before being required to sit out one year.

Mr. Macklin has missed two meetings in the three year period.

ALL OPTIONS:

Approve of the request.

Deny the request and appoint a new Planning Commission member.

RECOMMENDATION / REQUEST:

Staff recommends re-appointing Harley Macklin to a second 3-year term beginning January 1, 2022 and ending December 31, 2024.

POLICY / FISCAL IMPACT:

Planning Commission members are paid mileage for each attended meeting at the established IRS rate.

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Yes, I presently serve on Reno Co. Planning Bd/Comm

Name: Harley Macklin

Residence Address: 2509 Briarwood Ln

City: Hutchinson State: KS Zip: 67502

Home Phone: Cell-Phone: Email:

Are you presently employed where you may be reached for board, committee or commission purposes? Home

Name of Business:

Address:

City: State: Zip:

Work Phone: Email:

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have a BSEE degree from KSH. I am a Licensed Engineer in Kansas.
My experience is mostly in the electric power industry. After 10 year working as an engineer I became a member on management. I have experiance in Gas/Oil/Coal and Nuclear power generation. Wind and solar was included the last 15 yrs. After 35 years I retired to consulting with experiance in productivity. During the last 15 years I trained staff how to startup and operated power plant in all parts of the world. I retired again after more than 50 years.

Harley Macklin
Signature of Applicant

11-3-21
Date



AGENDA ITEM

AGENDA ITEM #VII.A

AGENDA DATE: November 30, 2021

PRESENTED BY: Bob Fee, Fee Insurance Group, Inc.

AGENDA TOPIC:
Reno County Insurance Coverage

SUMMARY & BACKGROUND OF TOPIC:

Reno County uses Fee Insurance Group to administer our insurance coverage. This includes all county insurance, other than health and workers compensation insurances. For 2022, the insurance premium summary is shown below with comparisons to 2021 rates.

Coverage	2021 Premium	2022 Premium
Property	\$ 112,276	\$ 134,478
Crime/Cyber	\$ 16,110	\$ 20,000
Business Auto	\$ 151,414	\$ 176,880
Inland Marine	\$ 15,568	\$ 16,183
General Liability	\$ 38,197	\$ 46,114
Law Enforcement Liability	\$ 70,503	\$ 74,664
Public Entity Mmg Liability	\$ 13,146	\$ 16,210
Public Entity Employment Practices Liability	\$ 34,226	\$ 36,996
TOTAL	\$ 451,440	\$ 521,525

ALL OPTIONS:

Reno County has limited options on insurance coverage. Staff discussed with Fee Insurance getting a quote from another carrier, but the carrier did not want to provide a quote. Currently, there is only one carrier as an option for coverage. Additional options might be whether deductible increases on the various coverages would create a lower premium.

RECOMMENDATION / REQUEST:

Staff recommends renewing our insurance policy with Travelers Insurance with no additional changes.

POLICY / FISCAL IMPACT:

The total cost for our insurance premium is \$521,525. This is an increase of \$67,025. There is sufficient budget authority in the Courthouse General Fund to cover the increased amount.

INSURANCE PROPOSAL

PREPARED FOR:

RENO COUNTY

EFFECTIVE DATE

January 01, 2022 to January 01, 2023
Presented November 16, 2021

Fee Insurance Group, Inc.

2920 N Plum
Hutchinson, KS 67502

Phone: (620) 662-2381

Fax: (620) 662-5415

www.feeinsurance.com

*This information is provided as a brief outline of your proposed policy and is not a contract of insurance.
Please refer to the provisions found in your policy for the details of your coverages, terms, conditions and exclusions that may apply.*

ACCOUNT REPRESENTATIVES



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Risk Advisor
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Workers Compensation
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**Certificates of Insurance
Team**

Office: 620-662-2381
certs@feeinsurance.com

Reno County

NOTE:

- ◆ Insurance applies only to your business entities named as Insureds. Current entities, past and future partnerships, individuals, inactive corporations and joint ventures are not insured unless they are shown as Named Insureds in the policy.

LOCATION SCHEDULE

Loc #	Bldg #	Address	Occupancy
1	1	107,111,115 W FIRST AVE, SUITE B, HUTCHINSON, KS 67501	STATE PAROLE OFFICE
1	2	111 WEST 1ST, HUTCHINSON, KS 67501	COURT SERVICES OFFICE
1	3	115 WEST FIRST, HUTCHINSON, KS 67501	COMMUNITY CORRECTIONS OFFICE
2	4	125 W 1ST, HUTCHINSON, KS 67501	COURTHOUSE ANNEX
3	5	206 WEST 1ST, HUTCHINSON, KS 67501	COURTHOUSE
4	6	209 W 2ND, HUTCHINSON, KS 67501	COUNTY HEALTH 2 10X1 STORG SHEDS
5	7	210 WEST 1ST, HUTCHINSON, KS 67501	LAW ENFORCEMENT
6	8	219 W 2ND, HUTCHINSON, KS 67501	YOUTH SHELTER
7	9	301 W 2ND, HUTCHINSON, KS 67501	PARKING W/FENCE 2 10X12 STORG SHED
8	10	500 EAST G, HUTCHINSON, KS 67501	SHERIFF STORAGE
9	11	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	PUBLIC WORKS BLDG POD
10	12	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	EQUIPMENT SHED
11	13	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	SALT/SAND WAREHOUSE
12	14	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	LEAN TO/DOZER SHED
13	15	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	FUEL STATION
14	16	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	FOREMAN SHED
15	78	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	HAZARDOUS STORAGE
16	18	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	LANDFILL SHOP
17	19	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	POLE SHED
18	20	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	SKIDS
19	21	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	LANDFILL SCALEHOUSE
20	22	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	STORAGE TANKS
21	23	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	UTILITY FLARE SYSTEM

LOCATION SCHEDULE

Loc #	Bldg #	Address	Occupancy
22	24	2 WEST 10TH, SOUTH HUTCHINSON, KS 67505	EXTENSION SERVICE OFFICE
23	25	4 WEST 10TH, HUTCHINSON, KS 67501	WEED DEPARTMENT
24	26	4 WEST 10TH, HUTCHINSON, KS 67501	WEED STORAGE
25	27	120 WEST AVE B, HUTCHINSON, KS 67501	TRANSPORTATION BUILD
26	28	120 WEST AVE B, HUTCHINSON, KS 67501	AUTOMOTIVE SHOP
27	29	3815 W BLANCHARD, SOUTH HUTCHINSON, KS 67505	NORTH SHED
28	30	3815 W BLANCHARD, SOUTH HUTCHINSON, KS 67505	SOUTH EQUIPMENT SHED
29	31	1205 W SNOKOMO RD, HUTCHINSON, KS 67501	WATER TOWER
30	32	8703 S YODER ROAD, HUTCHINSON, KS 67501	WATER TOWER
31	33	9802 NE SNOKOMA ROAD, HUTCHINSON, KS 67501	HIGHLANDS CONTROL HOUSE
32	34	10103 S YODER RD, HUTCHINSON, KS 67502	YODER CONTROL HOUSE
33	35	600 SCOTT BLVD, SOUTH HUTCHINSON, KS 67505	VEHICLE/EQUIPMENT WASH BA
34	36	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	GAS COLLECTION FLARE SYSTEM
35	37	1800 S SEVERENCE,, HUTCHINSON, KS 67501	JAIL
36	38	703 S MOHAWK ROAD, HUTCHINSON, KS 67501	REUSE BUILDING
37	39	125 W 1ST, HUTCHINSON, KS 67501	CLERK
38	40	125 W 1ST, HUTCHINSON, KS 67501	TREASURER
39	41	125 W 1ST, HUTCHINSON, KS 67501	APPRAISER
40	42	125 W 1ST, HUTCHINSON, KS 67501	REG OF DEEDS
41	43	4 W 10TH AVE, HUTCHINSON, KS 67505	BUILDING
42	44	210 W FIRST, HUTCHINSON, KS 67501	LAW ENFORCEMENT
43	45	210 W FIRST, HUTCHINSON, KS 67501	EM MGMT IN LEC
44	46	210 W FIRST, HUTCHINSON, KS 67501	DIST CRT IN LEC

PROPERTY

Locations:

See Statement of Values

Coverage & Limits:

◆ Blanket Building & Personal Property	\$ 89,502,877
◆ Blanket Business Income & Extra Expense	\$ 1,000,000
◆ Earthquake	\$ 5,000,000
◆ Flood Blanket 1	\$ 5,000,000
◆ Flood Blanket 2	\$ 2,500,000

Deductibles:

◆ Building & Personal Property (Per Occurrence)	\$ 10,000
◆ Windstorm or Hail	\$ 100,000
◆ Earthquake	\$ 50,000
○ Courthouse	\$ 100,000
◆ Flood	\$ 100,000
◆ Business Income & Extra Expense Waiting Period	72 Hours

Coverage Highlights:

- ◆ Replacement Cost
- ◆ Special Form Causes of Loss
- ◆ Coinsurance: Waived – Except Courthouse 100% Co-Insurance
- ◆ Business Income – Rental Value and Ordinary Payroll Included
- ◆ Equipment Breakdown is Included
- ◆ Ordinance or Law Coverage – \$2,000,000

Coverage Comments:

- ◆ Property Replacement Cost Limits Should be Reviewed and Revised as Needed

Coverage Options:

◆

Deluxe Property Coverage Form – Additional Coverages & Coverage Extensions

The Limits of Insurance shown in the left column are included in the coverage form and apply unless a Revised Limit of Insurance or Not Covered is shown in the Revised Limits of Insurance column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	Limits of Insurance	Revised Limits of Insurance
Accounts Receivable:		
At all described premises	\$50,000	\$1,000,000
In transit or at all und-described premises	\$25,000	\$1,000,000
Appurtenant Buildings and Structures	\$100,000	
Claim Data Expense	\$25,000	
Covered Leasehold Interest – Undamaged Improvements & Betterments		
Lesser of Your Business Personal Property limit or:	\$100,000	
Debris Removal (additional amount)	\$250,000	
Deferred Payments	\$25,000	
Duplicate Electronic Data Processing Data and Media	\$50,000	
Electronic Data Processing Data and Media		
At all described premises	Included*	
Employee Tools		
In any one occurrence	\$25,000	
Any one item	\$2,500	
Expediting Expenses	\$25,000	
Extra Expense	\$25,000	
Fine Arts		
At all described premises	\$50,000	
In transit	\$25,000	
Fire Department Service Charge	Included*	
Fire Protective Equipment Discharge	Included*	
Green Building Alternatives – Increased Cost		
Percentage 1%		
Maximum amount – each building	\$100,000	
Green Building Reengineering and Recertification Expense	\$25,000	
Limited Coverage for Fungus, Wet Rot or		
Dry Rot – Annual Aggregate	\$25,000	
Loss of Master Key	\$25,000	
Newly Constructed or Acquired Property:		
Buildings - each	\$2,000,000	
Personal Property at each premises	\$1,000,000	
Non-Owned Detached Trailers	\$25,000	
Ordinance or Law Coverage	\$250,000	\$2,000,000
Outdoor Property	\$25,000	\$50,000
Any one tree, shrub or plant	\$2,500	
Outside Signs		
At all described premises	\$100,000	
At all und-described premises	\$5,000	

PROPERTY

Deluxe Property Coverage Form – Additional Coverages & Coverage Extensions - Continued

	Limits of Insurance	Revised Limits of Insurance
Personal Effects	\$25,000	\$50,000
Personal Property At Premises Outside of the Coverage Territory	\$50,000	
Personal Property In Transit Outside of the Coverage Territory	\$25,000	\$50,000
Pollutant Cleanup and Removal – Annual Aggregate	\$100,000	
Preservation of Property		
Expenses to move and temporarily store property	\$250,000	
Direct loss or damage to moved property	Included*	
Reward Coverage		
25% of covered loss up to a maximum of:	\$25,000	
Stored Water	\$25,000	
Theft Damage to Rented Property	Included*	
Undamaged Parts of Stock in Process	\$50,000	
Valuable Papers and Records – Cost of Research		
At all described premises	\$50,000	\$1,000,000
In transit or at all undescribed premises	\$25,000	\$1,000,000
Water or Other Substance Loss – Tear Out and Replacement Expense	Included*	

*Included means included in applicable Covered Property Limit of Insurance

Deluxe Business Income – Additional Coverages & Coverage Extensions

The Limits of Insurance, Coverage Period and Coverage Radius shown in the left column are included in the coverage form and apply unless a revised Limit of Insurance, Coverage Period, Coverage Radius or Not Covered is shown under the column on the right. The Limits of Insurance apply in any one occurrence unless otherwise stated.

	Limits of Insurance, Coverage Period or Coverage Radius	Revised Limits of Insurance, Coverage Period or Coverage Radius
Business Income from Dependent Property		
At Premises Within the Coverage Territory	\$100,000	\$250,000
At Premises Outside of the Coverage Territory	\$100,000	
Civil Authority		
Coverage Period	30 days	
Coverage Radius	100 miles	
Claim Data Expense	\$25,000	
Contract Penalties	\$25,000	
Extended Business Income		
Coverage Period	180 days	
Fungus, Wet Rot or Dry Rot – Amended Period of Restoration		
Coverage Period	30 days	
Green Building Alternatives – Increased Period of Restoration		
Coverage Period	30 days	
Ingress or Egress	\$25,000	
Coverage Radius	1 mile	
Newly Acquired Locations	\$500,000	
Ordinance or Law - Increased Period of Restoration	\$250,000	
Pollutant Cleanup and Removal – Annual Aggregate	\$25,000	
Transit Business Income	\$25,000	
Undescribed Premises	\$25,000	

INLAND MARINE

Contractors Equipment Coverage & Limits:

◆ Maximum Amount of Payment	\$ 11,802,709
◆ Scheduled Equipment	\$ 9,323,952
◆ Unscheduled Equipment	\$ 2,478,757
◆ Leased or Rented Equipment from Others	\$ 100,000

Deductibles:

◆ All Covered Causes of Loss	\$ 1,000
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Coverage Highlights:

- ◆ Actual Cash Value

CRIME

Coverage & Limits:

◆ Employee Theft	\$ 500,000
◆ Forgery or Alteration	\$ 250,000
◆ Money & Securities Inside Premises	\$ 250,000
◆ Money & Securities Outside Premises	\$ 250,000
◆ In Transit	\$ 250,000
◆ Counterfeit Money & Securities	\$ 250,000
◆ Inside Robbery or Safe Burglary	Not Covered
◆ Computer Crime	\$ 250,000
◆ Funds Transfer Fraud	\$ 250,000
◆ Claims Expense	\$ 5,000

Deductibles:

◆ Claim Expense	\$ 0
◆ All Other Causes	\$ 1,000

Coverage Comments:

- ◆ Qualifying ERISA Plans (pension or profit sharing) Must be Specified in the Policy in Order for Coverage to Apply.
- ◆ Coverage Does Not Apply to Any Employee Whom the Insured Knows to Have Committed a Fraudulent or Dishonest Act in the Service of the Insured.

CYBER LIABILITY

Coverage & Limits:

◆ CyberRisk Policy Aggregate	\$ 1,000,000
◆ Privacy & Security	\$ 1,000,000
◆ Payment Card Costs	\$ 1,000,000
◆ Media	\$ 1,000,000
◆ Regulatory Proceedings	\$ 1,000,000
◆ Breach Response		
○ Privacy Breach Notification	\$ 1,000,000
○ Computer & Legal Experts	\$ 1,000,000
○ Betterment	\$ 100,000
○ Cyber Extortion	\$ 1,000,000
○ Data Restoration	\$ 1,000,000
○ Public Relations	\$ 1,000,000
◆ Cyber Crime		
○ Computer Fraud	\$ 750,000
○ Funds Transfer Fraud	\$ 750,000
○ Social Engineering Fraud	\$ 100,000
○ Telecom Fraud	\$ 100,000
◆ Business Loss		
○ Business Interruption	\$ 1,000,000
○ Reputation Harm	\$ 250,000
○ System Failure	\$ 1,000,000

Deductibles:

◆ Cyber Crime	\$ 5,000
◆ Business Loss – Waiting Period	8 Hours
◆ All Other Causes	\$ 10,000

Coverage Comments:

- ◆ Higher Limits of Coverage are Available for Cyber Liability, Including Privacy & Network Liability and Should be Considered.

COMMERCIAL GENERAL LIABILITY

Coverage & Limits:

◆ General Aggregate	\$ 2,000,000
◆ Products & Completed Operations Aggregate	\$ 2,000,000
◆ Personal & Advertising Injury	\$ 1,000,000
◆ Each Occurrence	\$ 1,000,000
◆ Damage to Premises Rented to You	\$ 500,000
◆ Medical Expense	Excluded
◆ Employee Benefits Liability Aggregate	\$ 3,000,000
○ Each Employee	\$ 1,000,000
◆ Abuse or Molestation	\$ 2,000,000

Deductible:

◆ Employee Benefits Liability	\$ 1,000
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Coverage Highlights:

- ◆ Enhancement Endorsement (Includes Blanket Additional Insureds & Blanket Waiver of Subrogation)

LAW ENFORCEMENT LIABILITY

Coverage & Limits:

◆ Aggregate	\$ 2,000,000
◆ Each Loss	\$ 2,000,000
◆ Retention	\$ 10,000

PUBLIC ENTITY MANAGEMENT LIABILITY

Coverage & Limits:

◆ Aggregate	\$ 2,000,000
◆ Each Wrongful Act	\$ 1,000,000
◆ Retention	\$ 10,000

BUSINESS AUTOMOBILE

Coverage & Limits:

◆ Liability, (Owned, Hired & Non-Owned Autos)	\$ 1,000,000
◆ Personal Injury Protection	\$ 27,500
◆ Uninsured/Underinsured	\$ 60,000

Deductibles:

◆ Comprehensive	\$ 1,000
◆ Collision	\$ 1,000

Coverage Highlights:

- ◆ Enhancement Endorsement (Includes Blanket Additional Insured, Blanket Waiver of Subrogation)

Number of Autos: 194

Number of Trailer: 32

EMPLOYMENT PRACTICES LIABILITY

Coverage & Limits:

- ◆ Aggregate \$ 2,000,000
- ◆ Each Loss \$ 1,000,000

Deductible:

- ◆ Deductible \$ 7,500

Employment Practices Liability

- ◆ Wrongful Refusal to Employ, Promote
- ◆ Wrongful Demotion, Evaluation, or Reassignment
- ◆ Wrongful Termination or Constructive Discharge
- ◆ Workplace Harassment, Sexual Harassment, Coercion or Discrimination
- ◆ Libel or Slander

Coverage Highlights:

- ◆ Claims Made Coverage
- ◆ Retroactive Date: 01/01/1990
- ◆ Duty to Defend
- ◆ Defense Expenses are in Addition to the Limit of Liability
- ◆ Deductible does Apply to Defense Expenses

Who is an Insured:

- ◆ The Organization
- ◆ Past, Present Employed or Appointed Officials

PREMIUM SUMMARY

Coverage	Premium
Property	\$ 134,478
Crime/Cyber	\$ 20,000
Inland Marine	\$ 176,880
General Liability - Auditable	\$ 16,183
Business Auto	\$ 46,114
Law Enforcement Liability	\$ 74,664
Public Entity Management Liability	\$ 16,210
Public Entity Employment Practices Liability	\$ 36,996
Total	\$ 501,525
Options	
Wind/Hail Deductible Buydown (\$100,000 to \$50,000)	\$ 12,500
	\$
	\$
	\$
	\$

AUTHORIZATION TO BIND

Insured: Reno County

Effective Date: 01/01/2022

This proposal is offered based on exposures that were made know to Fee Insurance at the time of this presentation.

I have reviewed this proposal in its entirety and understand the coverages presented and payment options available.

_____ Please bind coverage as presented

_____ Please bind coverage as presented including the following changes and/or options:

Options:

Accept Reject

Accept Reject

Accept Reject

Accept Reject

Payment Plan Elected: _____

Subjectivities:

<input type="checkbox"/> Included <input type="checkbox"/> Excluded Reject Terrorism – Signed Disclosure Form
<input type="checkbox"/> Workers' Compensation Owners, Officers, Members or Partners – Signed Rejection Form
<input type="checkbox"/> Completed, Signed Acord Applications or Carrier Supplementals
<input type="checkbox"/> Signed Statement of Values
<input type="checkbox"/> Signed EFT Authorization Form OR Signed Finance Agreement and Down Payment Check
<input type="checkbox"/> List of Certificate Holders Received (in excel format if possible)
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Signature: _____

Title: _____

Date: _____

MARKETING SUMMARY

Coverage Type	Insurance Carrier	Response
Package	Midwest Public Risk	Declined Due to Losses

WHY FEE INSURANCE GROUP?

Who We Are

At Fee Insurance Group, we're passionate about helping individuals, organizations and communities think ahead to manage risks, to help you avoid the financial stress of unforeseen surprises. Our experienced team provides proactive guidance for insurance, risk management, and benefits, giving our clients a robust set of resources and tools to ensure they have the coverage they want. We're by your side, keeping you informed about industry trends and emerging risks.

Our company was founded in 1883 on the premise that families and businesses deserve a trusted partner to navigate a risk-laden world. And because we've been an independent, family owned company for over 130 years, we give you access to more options through our long-standing relationships with insurance companies, as well as legendary local responsiveness when a surprise strikes.

It's our intention to uphold these traditions and give back to the communities we serve for another 130 years to come. We are Fee Insurance Group. Proud to move forward, together.

Why We Are Different

We are more than just a place to seek coverage or request a bid. We are the place to seek answers, find honest feedback and receive recommendations to help mitigate the risks facing a family or business.

As a 3rd generation family owned business, committed in transitioning to the 4th generation, we understand the traditional values that are important to families and business. Our culture is based on delivering a great customer experience with a personal touch in a high-tech world. We know who we work for, and delivery of value-based recommendations is what drives our success.

What We Value



Integrity & Honesty

Above all else.



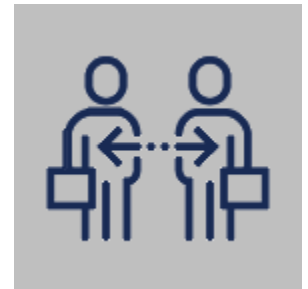
Proactivity

Always thinking and improving. Thoroughly prepared.



Putting Others First

Giving back to the communities we serve. Doing what's best for our clients in all situations



Personal Relationships

Built face-to-face and voice-to-voice.

WHY FEE INSURANCE GROUP?

What We Do

Provide innovative solutions for individuals and businesses of all sizes regarding insurance, risk management and benefits.



No matter what industry you are in, your company faces risk every day. Beyond managing claim costs, we help you understand the impact of your risk, create a plan for managing it in a cost-effective way, and recover quickly after an unexpected event. Our team is constantly scanning the horizon, so that we can offer creative insurance and risk management solutions that bring value to you and your organization.



Keeping insurance premiums at a manageable cost starts with looking at what your organization is doing to prevent risk. Our risk advisors can help evaluate your unique situation and offer advice on how your policies and practices are impacting your exposure. The Fee Risk Management platform manages and maintains all your compliance records and keeps your human resources team on the cutting edge of emerging risks.



Employees can be your greatest competitive advantage. Are you using employee benefits and compensation to fuel your growth, strengthen your organization, and reduce your cost of risk? Let the Fee do the legwork for you. Whether it's navigating the complexity of the Affordable Care Act (ACA), asking whether you should consider being self-insured, training your staff on filing critical reporting forms, or reviewing your benefits packages, we can help you find the benefits you want for your employees.



In life, one thing is sure: the unexpected WILL happen. When it does, you can be ready. Let us help you protect yourself, your family, and your property. Our experienced team of insurance agents can get the coverage you want to help protect the things that matter to you most—your family, your home, your cars, your valuables, and your health. As a Trusted Choice® independent agency, we have access to a wealth of carriers, which means flexible, affordable options for your situation. We stand ready to personally respond the minute a risk becomes reality

WHY FEE INSURANCE GROUP?



Introducing the Fee Risk Management Center

Improving Client Efficiencies and Generating Loss Reduction!



COI Track

Manage the Certificate of Insurance (COI) process and ensure your business is protected from unexpected liability



Job Description Track

Build job descriptions that clearly communicate employee responsibilities and job-related health and safety requirements



HR Essentials

Achieve HR compliance, enabled through online educational materials, an HR & Benefits library, and access to on-demand experts



BBS Track

Cultivate a safety culture throughout your organization with a Behavior-Based Safety (BBS) Program. Ensure your employees are doing their jobs safely



Safety Observation Track

Perform and track safety observations and demonstrate job compliance



Training Track

Automate your entire employee training process. Schedule, track, and document training with a database of training titles



Online Risk Management Library

Access a multitude of bilingual risk management documents and resources



SDS Track

Comply with the new Globally Harmonized System



Incident Track

Report claims and reduce incidents. Track employee injuries and related time off of work, conduct incident analyses, and run OSHA 300 Logs



Audit Track

Create audits, surveys, questionnaires, and self-assessments

PERLS

This report contains confidential and proprietary information of Travelers, and access to this report is prohibited unless expressly permitted by Travelers. This report may also contain customer or consumer nonpublic personal financial or health information which is protected from unauthorized use or disclosure. This report and the information contained therein shall not be used or further disclosed except to carry out the permissible business purposes for which it was originally accessed or as otherwise permitted or required by law.

Premium Loss History

Named Insured: Reno County, Kansas

Printed: 08/26/2021 09:12:22 AM EDT

Policies Included: 14P08258 ZPL, 7914R44A 630, 3036P189 810, 14T82241 ZLP, 14P08258 ZLP, 14P06610 ZPP, 9373R416 UB

Premium and losses shown below include all activity as of the evaluation date: 07/2021

If a policy term has not yet expired, earned premium will be calculated for that term.

POLICY TERM	EARNED/WRITTEN PREMIUM	# OF OCCURRENCES	PAID LOSSES EXPENSE	RESERVES LOSS EXPENSE	TOTAL INCURRED	LOSS RATIO	AVERAGE LOSS RATIO	LOSS DATA ALTERED ?
01/01/2021	\$251,325	6	\$17,987	\$7,236	\$25,223	10%	10%	N
01/01/2020	\$394,713	19	\$316,617	\$1	\$316,618	80%	45%	N
01/01/2019	\$364,757	22	\$264,299	\$1,003,496	\$1,267,795	348%	146%	N
01/01/2018	\$331,001	25	\$259,088	\$96,439	\$355,527	107%	136%	N
01/01/2017	\$369,710	25	\$220,569	\$1,827	\$222,396	60%	121%	N
01/01/2016	\$347,456	28	\$296,176	\$1	\$296,177	85%	115%	N
01/01/2015	\$336,946	24	\$58,527	-\$1	\$58,526	17%	101%	N
01/01/2014	\$322,951	22	\$144,820	-\$2	\$144,818	45%	94%	N
01/01/2013	\$323,323	45	\$609,419	\$0	\$609,419	188%	104%	N
01/01/2012	\$812,325	45	\$105,463	-\$1	\$105,462	13%	95%	N
TOTAL for Latest 3 terms	\$1,010,795	47	\$598,903	\$1,010,733	\$1,609,636	159%	146%	
TOTAL	\$3,854,507	261	\$2,292,965	\$1,108,996	\$3,401,961	88%	95%	

Notes:

Reno County

1-1-2022 to 1-1-2023

Package	TRAVELERS			TRAVELERS			
	2021-2022			2022-2023			
Property							
Blanket Buildings & Contents	86,467,783		\$ 112,276	89,502,877		\$ 134,478	\$ 22,202
All Other Locations	67,769,060	0.101		70,736,377	0.141		
Courthouse	14,592,623	0.101		17,766,500	0.141		
All Other Perils Deductible	10,000			10,000			
Wind/Hail Ded per Occurrence	100,000			100,000			
Replacement Cost	Yes			Yes			
Coinsurance	100%			100%			
Business Income/Extra Expense	1,000,000	0.056		1,000,000	0.085		
Business Income Deductible	72 Hours			72 Hours			
Equipment Breakdown	Included			Included			
Property In Transit	50,000			50,000			
Electronic Data Processing Equipment	3,106,095			3,106,095			
Deductible - \$1,000							
Spoilage	250,000			250,000			
Public Entity Property Extension - Per Schedule	310,000			310,000			
Fences Outside of Buildings - Youth Shelter	77,796			82,534			
Earthquake Aggregate Limit	5,000,000			5,000,000			
Earthquake Deductible - All Other Locations	50,000			50,000			
Earthquake Deductible - Courthouse	100,000			100,000			
Flood Aggregate Limits							
Flood - Ded \$100,000 (Per Bldg Schedule 1)	5,000,000			5,000,000			
Flood - Ded \$100,000 (Per Bldg Schedule 2)	2,500,000			2,500,000			
Flood - Ded \$100,000 (Per Bldg Schedule 3)	N/A			1,000,000			
Inland Marine			\$ 15,568			\$ 16,183	\$ 615
Contractors Equipment per Schedule -\$1000 Ded	9,435,159			9,323,952			
Flood - Limit/Annual Aggregate - \$50,000 Ded	4,000,000			4,000,000			
Earthquake - Limit/Annual Aggregate - \$50,000 Ded	4,000,000			4,000,000			
Miscellaneous Property Schedule - \$1,000 Ded	2,478,757			2,478,757			
Flood - Limit/Annual Aggregate - \$50,000 Ded	1,000,000			1,000,000			
Earthquake - Limit/Annual Aggregate - \$50,000 Ded	1,000,000			1,000,000			
Windstorm Deductible	50,000			50,000			
Unscheduled Owned Equipment	105,000			105,000			
Leased/Rented Equipment From Others-Per Item	100,000			100,000			
General Liability							
Aggregate	2,000,000		\$ 37,835	2,000,000		\$ 45,752	\$ 7,917
Products/Completed Ops	2,000,000			2,000,000			
Each Occurrence	1,000,000			1,000,000			
Personal & Ad Injury	1,000,000			1,000,000			
Damage to Premises You Rent	500,000			500,000			
Medical Payments	Excluded			Excluded			
Abuse or Molestation	1mil/2mil			1mil/2mil			
Employee Benefits - Ded \$1,000	1mil/3mil		\$ 362	1mil/3mil		\$ 362	\$ -
Law Enforcement Liability - Ded \$10,000	2mil/2mil		\$ 70,503	2mil/2mil		\$ 74,664	\$ 4,161
Public Entity Management Liability - Ded \$10,000	1mil/2mil		\$ 13,146	1mil/2mil		\$ 16,210	\$ 3,064
Employment Practices Liability - Ded \$7,500	5,000		\$ 34,226	1mil/2mil		\$ 36,996	\$ 2,770
KS Each Occurrence Statutory Cap Limit	500,000			500,000			

	TRAVELERS			TRAVELERS		
Business Auto						
Composite Rating						
Combined Single Limit	1,000,000		\$ 151,414	1,000,000		\$ 25,466
Uninsured/Underinsured	60,000			75,000		
Comprehensive/Collision Deductibles	500/1000			1000/1000		
Composite Rating Comp	0.502			0.556		
Composite Rating Collision	0.455			0.51		
Hired & Non-owned Liability	1,000,000			1,000,000		
Hired Car Physical Damage	50,000			50,000		
Hired Car Comp/Collision Deductible	1,000			1,000		
\$10,000 CAT Deductible						
KS Each Occurrence Statutory Cap Limit	500,000			500,000		
# of Autos	186			194		
# of Trailers	30			32		
Total			\$ 435,330		\$ 501,525	\$ 66,195
OPTIONAL W/H DEDUCTIBLE BUYDOWN						
\$100,000 down to \$50,000 = \$12,500						
Crime			\$ 16,110		\$ 20,000	\$ 3,890
Employee Dishonesty	500,000			500,000		
Forgery or Alteration	250,000			250,000		
Money & Securities Inside	250,000			250,000		
Money & Securities Outside	250,000			250,000		
In Transit	250,000			250,000		
Counterfeit Money/Securities	250,000			250,000		
Inside Robbery or Safe Burglary Not Covered						
Computer Crime	250,000			250,000		
Funds Transfer Fraud	250,000			250,000		
Claims Expense	5,000			5,000		
Deductible	1,000			1,000		
Cyber	1,000		Included	1,000		Included
Privacy & Security	1,000,000			1,000,000		
Payment Card Costs	1,000,000			1,000,000		
Media	1,000,000			1,000,000		
Regulatory Proceedings	1,000,000			1,000,000		
Privacy Breach Notification	1,000,000			1,000,000		
Computer and Legal Experts	1,000,000			1,000,000		
Betterment (No Ded)	1,000,000			1,000,000		
Cyber Extortion	1,000,000			1,000,000		
Data Restoration	1,000,000			1,000,000		
Public Relations	1,000,000			1,000,000		
Deductible	10,000			10,000		
Computer Fraud	750,000			750,000		
Funds Transfer Fraud	750,000			750,000		
Social Engineering Fraud	100,000			100,000		
Telecom Fraud	100,000			100,000		
Crisis Management Expenses						
Deductible	5,000			5,000		
Business Interruption						
Reputation Harm (\$5000 Ded)	250,000			250,000		
System Failure	1,000,000			1,000,000		
Total Cyber			\$ 16,110		\$ 20,000	\$ 3,890



AGENDA ITEM

**AGENDA
ITEM #VII.B**



AGENDA DATE: November 30, 2021

PRESENTED BY:

AGENDA TOPIC:

Planning Commission Candidates

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Planning Commission consists of seven (7) members appointed by the Board of County Commissioners. Of the seven members, a majority must live in an unincorporated area of Reno County. At the current time, there is one (1) vacancy on the planning commission, as Bruce Buchanan resigned this fall. He was a member that lived in an incorporated area. At the end of 2021, Lisa French's term ends and she has termed out for the time being. Ms. French lived in an unincorporated area.

The county commission needs to fill two seats with at least one of them being in the unincorporated area of Reno County. There were six (6) residents that have applied for the planning commission seats. A list of the applicants and a copy of their applications is attached for your review.

Attached is a list of the current planning commission members and the bylaws of the commission.

ALL OPTIONS:

- Review the applications and select two (2) members to serve on the board, beginning in January 2022;
- Invite the members to a December meeting to interview, followed by selection two members;
- Appoint the Chair to interview the planning commission applicants with staff and come back to a meeting in December for recommendation of two members to serve on the planning commission;
or
- Table any decision until a future meeting.

POLICY / FISCAL IMPACT:

There is no fiscal impact.

Planning Commission Applicants

Frank Craig
3315 Dartmouth Road
Hutchinson, KS 67502
Zoned area, city limits

Karen Ridgway
815 N. Whiteside St.
Hutchinson, KS 67501
Zoned area, city limits

Dave Roby
6109 North Monroe
Hutchinson, KS 67502
Zoned area, unincorporated

Allen Shafer
3105 N. Langdon Road
Plevna, KS 67568
Non-Zoned area, unincorporated

Garth Strand
8901 East 43rd Ave.
Buhler, KS 67522
Zoned area, unincorporated

Ron Vincent
901 E. 95th Ave.
Hutchinson, KS 67502
Zoned area, unincorporated



Reno County Planning Commission - 2021
Scheduled 3rd Thursday of each month
Commencing @ 4:30 p.m.
Reno County Public Works Facility

BUCHANAN, BRUCE
4407 Spyglass Dr.—
Hutchinson, KS 67502

bruce@bbuchanan.net

FRENCH, LISA
8016 W. LONGVIEW RD.
PARTRIDGE, KS 67566
(w) 620-669-8161 x1335

lisa.french@ks.nacdnet.net
redrock247@gmail.com

GOERTZEN, RUSS
8517 E. 43rd Avenue
Buhler, Ks 67522

G6buhler@gmail.com

JORNS, KEN
411 E. Nebraska Street
Turon, KS 67583

showboa1@sctelcom.net

MACKLIN, HARLEY
2509 Briarwood Ln.
Hutchinson, KS 67502

hrmacklin@gmail.com

MARTIN, JACK
5203 Old K-61 Highway North
Hutchinson. KS 67502

jack@westernsupply.com

SELTZER, STEVE
23016 S. SAND CREEK ROAD
PRETTY PRAIRIE, KS 67570

sseltzer3401@gmail.com

2021 CHAIRPERSON Goertzen
VICE-CHAIR: French

Note: A separate Reno County Board of Zoning Appeals Board was abolished per Resolution 03-11 on January 1, 2003.

BY LAWS

RENO COUNY PLANNING COMMISSION

RENO COUNTY, KANSAS

Thom Etzler, Chairman
Mark Richardson, Vice Chairman
Mary Lynn Baker
Lisa French
Ken Jorns
Gary Price
Steve Westfahl

BYLAWS PASSED – JULY 2, 1971

AMENDED

October 21, 1981
February 17, 1982
June 20, 1984
November 20, 1991
September 22, 1992
December 14, 1994
February 16, 2012
December 21, 2017

STATE ENABLING ACT AND COUNTY PLANNING RESOLUTION

The Reno County Planning Commission is subject to the planning laws of the State of Kansas and as such legislation applies to all County Planning Commission members in the State, and to Reno County Resolution adopted July 2, 1971, by the Reno County Board of County Commissioners. Those sections which specifically apply to the organization and operation of a County Planning Commission are briefly summarized as follows:

APPOINTMENT

1. The Reno County Planning Commission shall consist of seven members whom shall be appointed by the Reno County Board of County Commissioners.
2. These seven members shall be residents of Reno County, a majority of who live outside the corporate limits of any incorporated city.
3. Members may be reappointed and shall not serve for more than three consecutive terms; provided, that any appointment of a commission member to serve a term of less than seven (7) months shall not be considered as serving a term for purposes of reappointment. All members shall hold office until their successors are appointed and qualified. Members shall be appointed to a three year term.
4. Vacancies shall be filled for the unexpired term by the Board of County Commissioners;
5. Members shall serve without compensation for their services. Members shall be paid round trip mileage at the current IRS rate. Mileage distances shall be determined using MapQuest or other similar computer program and be the most direct route from the member's residence to the meeting site.
6. Training of all Commission members shall be done on an annual basis. This training will include, but not be limited to, new or existing state or federal legislation affecting existing procedures or the comprehensive plan, duties and responsibilities of the Planning Commission, and other items that will ensure the Planning Commission is operating efficiently and within the existing statutes of the state of Kansas.

ORGANIZATION

1. The County Planning Commission shall elect a Chairperson and a Vice-chairperson who shall serve for one year and until the respective successors have been selected.

2. The Planning Commission shall adopt such other rules and regulations governing its organization and procedures as it may deem necessary. Such rules and regulations shall not be inconsistent with the Resolutions of Reno County and the laws of the State of Kansas.
3. The County Commissioners may employ such employees as it may deem necessary for the work of the Planning Commission, and may contract with planners, engineers, landscape architects and other consultants for such services as may be required.
4. The Planning Commission shall, when it deems necessary recommend to the County Commissioners that it contract for, accept and expend grants from the Federal Government available for the purpose of County Planning and from any agency of the State or other source which might have funds available for such purposes.
5. All monies appropriated by the County Commissioners and all monies received from grants, gifts, or other sources for the use and benefit of the Planning Commission shall be deposited with the County Treasurer and shall be paid out on warrants approved by the Governing Body.

FUNCTION AND DUTY

1. It shall be the function and duty of the Planning Commission to advise the Governing Body in county planning, land use studies, technical services, and any and all types of planning studies requested by the Governing Body.
2. In the preparation of the Official Comprehensive Plan, the Planning Commission shall make careful and comprehensive surveys and studies of existing conditions and probable future growth within Reno County. After holding a public hearing, the Planning Commission shall recommend to the County Commissioners, carried by not less than a majority vote of the FULL membership of the Commission, a comprehensive plan for the coordinated development of Reno County. The County Commissioners shall adopt the comprehensive plan by resolution. The resolution shall refer expressly to the maps, descriptive matter and other matters intended by the Planning Commission to form the whole or part of the plan, and actions taken shall be recorded on the adopted plan. The Planning Commission may from time to time extend, or add to the plan by following the above procedure.
3. The Planning Commission will review the comprehensive plan on an annual basis and make amendments, changes and other updates as necessary. All changes to the comprehensive plan shall be forwarded to the County Commissioners for their consideration and approval. A complete update of the comprehensive plan should be undertaken every 10 years to coincide with new census data.

RULES AND REGULATIONS

The following rules and regulations govern the procedures of the Planning Commission and are adopted in accordance with the planning laws of the State of Kansas.

ARTICLE I: OFFICERS

1. The County Planning Commission shall organize annually at the last regular meeting of the calendar year.
2. The Planning Commission shall elect a Chairperson and Vice Chairperson from among the appointed members, which term shall be for one year. The Chairperson and Vice-Chairperson shall serve until their successors have been selected or until the term expires. The Reno County Planner shall serve as Secretary to the Planning Commission.
3. The Chairperson shall preside at all meetings and public hearings of the County Planning Commission; shall decide all points of order and procedure and shall transmit reports and recommendations of the Planning Commission to the County Commissioners.
4. The Vice-Chairperson shall assume the duties of the Chairperson in his/her absence.
5. The Secretary shall be responsible for keeping the minutes of the Planning Commission; sending agendas to members of the Planning Commission; carrying out written correspondence; maintaining the records of the Planning Commission; an assistant Secretary who is not a member of the Planning Commission may be appointed. Compensation for the assistant Secretary, if any, shall be set by the County Commissioners.

ARTICLE II: MEETINGS

1. The Planning Commission shall adopt an annual schedule of monthly meetings to be held at a time and place to be designated by the Chairperson.
2. Special meetings of the Planning Commission may be called by the Chairperson or in his absence by the Vice-Chairperson and three members of the Board, provided at least three days notice is given each member prior to any such meeting date.

3. The order of business at all meetings shall be as follows:
 - a. Roll Call
 - b. Approval of minutes of previous meeting
 - c. Old business
 - d. New business
 - e. Other business
 - f. Adjournment
4. All regular meetings of the Planning Commission shall be open to the public, except that the Planning Commission may adjourn to executive session in accordance with K. S. A 75-4319 et seq., entitled Closed or Executive Meetings
5. Where procedural and parliamentary rules adopted by the Planning Commission do not conflict; parliamentary procedure shall generally follow “Robert’s Rules of Order” with variations as deemed appropriate by the chairperson.

ARTICLE III: QUORUM

Four members, a majority of the Planning Commission, shall constitute a quorum for the transaction of business.

ARTICLE IV: VOTING

An affirmative vote of the majority of a quorum of the Planning Commission shall be necessary to authorize any official action of the Commission. Where such a vote is not possible either for or against a particular proposal, the results of such action shall be submitted to the County Commissioners with an explanation of the failure to establish an official vote on the subject in question. All members, including the Chairperson, shall have a vote and shall vote when present except that any member shall automatically disqualify himself from voting on any decision in which they foresee a potential conflict of interest.

ARTICLE V: RECOMMENDATIONS

An authorized representative of the Planning Commission shall have the right to appear before the County Commissioners for the purpose of reporting recommendations of the Planning Commission.

ARTICLE VI: COMMITTEES

1. The Planning Commission may establish such committees as it deems advisable and assign each committee specific duties or functions.
2. The Chairperson of the Planning Commission shall designate the members of each committee and shall name the Chairperson of each committee. The Chairperson of the Planning Commission shall fill vacancies on committees as they are created.

ARTICLE VII: RECORDS AND REPORTS

1. The Planning Commission shall keep a record of its resolutions, transactions, findings, and determinations.
2. All records of the Planning Commission shall be available for public review.

ARTICLE VIII: AGENDA SUBJECTS

1. Upon application by an interested party for a place upon the agenda of a Planning Commission meeting, the Secretary of the Commission shall require that all data pertaining to such subjects be presented in writing at least two weeks prior to the date of the Planning Commission meeting.
2. Where the volume of the Planning Commission subjects may require such action, the Chairperson of the Planning Commission may, with approval of the Planning Commission, postpone discussion of certain subjects until sufficient time is available for the members to give proper review to such subjects.
3. Agendas shall ordinarily be mailed to the members of the Planning Commission at least three days prior to the Planning Commission meeting.
4. Subjects which are not listed on an official Planning Commission agenda may be introduced and discussed at a meeting; however, no action shall be taken until such subjects appear on a published agenda.

ARTICLE IX: PUBLICITY

1. The Planning Commission shall encourage the public to attend its regular meetings and shall take positive action to keep its activities before the public by supplying newspaper, radio, and television stations with information.
2. If a public hearing is required, the Planning Commission shall fix a reasonable time for the hearing and give public notice as to the time, place, date, and subject

in the official county newspaper to be published at least 20 days prior to the hearing. Affected property owners shall be notified in writing at least 20 days in advance of the public hearing.

ARTICLE X: ATTENDANCE OF MEMBERS

Whenever any duly appointed member of the Planning Commission does not attend three (3) regular consecutive meetings or at least eight (8) meetings in a twelve (12) month period unless excused the by Secretary, it shall be assumed that he/she has tendered his/her resignation to the County Commissioners. It shall be the duty of each member to notify the Secretary of the Planning Commission in the event he/she cannot attend the regular monthly meeting.


XI

These rules of procedure may be amended by an affirmative vote by five (5) members of the Planning Commission provided such proposed amendment has been submitted in writing to each member of the Board at least three (3) days prior to the meeting at which such action is to be taken.

ARTICLE XII: REPEAL OF RULES OF PROCEDURES

These rules of procedure shall repeal and replace all other rules of procedure which the Planning Commission has previously adopted.

ATTEST: APPROVED BY RENO COUNTY PLANNING COMMISSION


Mark Vonachen, Secretary

Etzler,

Date 21 7

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) N/A

Name: Frank Craig

Residence Address: 3315 Dartmouth Road

City: Hutchinson

State: KS

Zip: 67502

Home Phone:

Cell-Phone:

Email: fcraig@bankrcb.net

Are you presently employed where you may be reached for board, committee or commission purposes? Yes

Name of Business: RCb Bank

Address: 101 W. Ave A

City: Hutchinson

State: KS

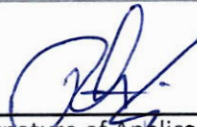
Zip: 67502

Work Phone: 620-860-7780

Email: fcraig@bankrcb.net

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I want to get involved with helping improve our already great community. I work as a loan officer and have a back ground with Commercial Real Estate and construction. Working as a loan officer is have a working knowledge of real estate development, residential & commercial construction, flood plains, and permits.


Signature of Applicant

9-27-2021
Date

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Karen Ridgway

Residence Address: 815 N Whiteside St

City: Hutchinson

State: KS

Zip: 67501

Home Phone:

Cell-Phone:

Email: ridgwkl@yahoo.com

Are you presently employed where you may be reached for board, committee or commission purposes? Retired

Name of Business:

Address:

City:

State:

Zip:

Work Phone:

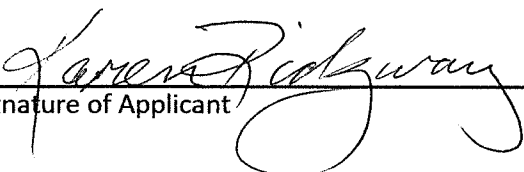
Email:

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have lived in Hutchinson for over 30 years. I retired as a 911 dispatch supervisor. I enjoy serving my community, and have been open on ways to do that since my retirement. I am a current member of the Board of Directors for Stage 9.

While at dispatch, one of my duties was to coordinate GIS issues with York, and I believe he would give me a reference. I am very detail oriented and able to work through detailed ordinances and laws while not losing sight of the big picture. I am trained in both active listening and conflict resolution which I believe would be helpful in public meetings.

I would be happy to provide references upon request.


Signature of Applicant

9-24-21
Date

**APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) NO

Name: Dave Roby

Residence Address: 6109 North Monroe

City: Hutchinson

State: Kansas

Zip: 67502

Home Phone:

Cell-Phone:

Email: dave@robby.com

Are you presently employed where you may be reached for board, committee or commission purposes? Yes

Name of Business: Broadway One LTD

Address: 6109 North Monroe

City: Hutchison

State: Kansas

Zip: 67502

Work Phone: 620-259-3450

Email: broadwayone@gmail.co

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have vast experience on boards and economic development as you will see from my resume.

I enjoy helping a team define strategies for growth whether it be in a sales environment or on a county board.

Having lived in Reno County since 2015, I have casually observed the various business activities and think that I can be of service to the planning commission to give thoughtful insights into the existing and future plans.

See accompanied resume


Signature of Applicant

10 / 28 / 2021
Date

OBY

/ dave@roby.com

LinkedIn: <https://www.linkedin.com/in/daveroby>

Website: www.daveroby.com

Confident, dynamic leader that possesses an entrepreneurial mindset with the ability to spot market share opportunities. A seasoned and driven executive/business professional experienced in high-volume, multi-unit, retail and business operations. Desires a high-level position in an entrepreneurial or professional corporate team environment.

Broadway One, Inc, & LTD

Consulting, Leadership and Management Firm

President & Consultant

1992 - Present

- ✓ Manage full budgeting, banking relations, P&L, cash flow, insurance requirements and sales management.
- ✓ Provide international coaching expertise to various companies in the United Kingdom, Scotland and North America.
- ✓ Direct general operations for all divisions, supervised the national sales operations and divisional support services, delivered marketing development, materials and strategies, and supported all front-end growth and back-office services & customer care.
- ✓ Featured in Tom Peter's 1996 newsletter "In Search of Excellence" for our uniquely empowering work environment, self-managed work teams and our flat organizational structure while producing outstanding results in sales and profits.

Notable Engagements:

- ✓ Provided In-House & Virtual Coaching to 8-10 businesses per year in the UK, Scotland and North America for the past 5 1/2 years. This is a monthly engagement whereas I coach the entire business on how to become a High Performance Team. In 2019, my clients in total have achieved over £60,000,000 (GBP) in sales with anywhere from 10 - 60 team members. My involvement covers the entire realm of business including strategy development, sales, finance, manufacturing, operations, warehousing, distribution, leadership, accountability, team and individual growth initiatives and importantly board level leadership coaching. Many of the companies that I have or am coaching have achieved record sales and profits as a result of applying the best practices which I have developed teach them.
- ✓ Developed the business and marketing plan, financial controls and systems for a multi-clinic medical operation in Texas. Assisted them in the registration of several patents for their proprietary protocols. Coordinated the development of a proprietary software solution specific to their clinic and captured the data needed for further medical research. In conjunction with their legal counsel, developed licensing agreements, target markets, marketing campaigns and funding solutions to roll out their intellectual property to clinics in North America, Europe and Asia. Once funded, the enterprise will grow to \$50 million dollars within the first five years of operation with 15%-20% net margins.
- ✓ At the request of the Governor's Office of Economic Development of South Dakota, developed a startup business plan for a produce packaging and fulfillment business, including an Executive Summary and a complete business, funding and equity, marketing and leadership organizational plan. Assisted in raising \$1 million dollars in seed capital. Company has progressed to round II of equity funding.
- ✓ Founded a real estate development company to purchase, design and develop commercial and residential real estate, including office buildings, retail strip centers, single and multi-family housing. Developed the business, marketing and funding plan and successfully raised over \$1 million dollars in equity capital to launch the enterprise. After developing a successful portfolio of properties, developed an exit strategy with other equity partners, selling all properties within the portfolio for 40% cash annualized return.
- ✓ Founded RMR Industries for the purchase of a failing high-end store fixture-manufacturing firm in Minnesota. Sourced the financing for the entire operation and developed the acquisition strategy, business and the equity plan, and debt structuring. Conceived the turnaround plan which included hiring all new employees for the manufacturing sector while keeping the engineering and administrative staff from the former company.

Assisted in the development of the training program for new hires in South Dakota and implemented TQM within the entire operation. Established and maintained client relationships with Macy's, Bloomingdales, Dayton's, and the May Company. Within the first year, turned the company from a six-figure loss into a medium six-figure profit by streamlining all operations and increasing sales to sufficiently absorb the manufacturing overhead. Within the following five years, was instrumental in increasing company revenues from \$2 million upon acquisition to \$13 million and achieving #68 on the Inc. magazine list of the fastest growing privately held companies.

- ✓ Within RMR Industries, created an installation company, a Redi-Built wall manufacturing and installation division and a restaurant rebuild and retrofit division. Company was recognized by INC. Magazine as one of the 500 Fastest Growing privately held companies in the United States over a five year sustained period reaching # 68 and having achieved over 122% compound annual growth.

Praxis Strategy Group Chief Operating Officer

Aug 2008 - Feb 2012

- ✓ Responsible for new business development, process engineering, cost controls, new initiatives, strategy and vision execution.
- ✓ Reported to Dr. Delore Zimmerman, Ph.D. as President of the Organization Initiatives that have been driven include:
 - ✓ Implementation of a cost accounting and central project management repository system.
 - ✓ Developed a Research & Development Park model owned and operated by Praxis Strategy Group.
 - ✓ Assisted in the development of the Heartland Development Bank.
 - ✓ Engaged, advised and created the strategic positioning for a Health First Software to present at the 'World's Best Technology' conference in Texas in March 2009.
 - ✓ Analyzed gaps in talent and expertise within the organization and facilitated Strategic Alliances with several world-class consultants to provide clients with a more complete range of consulting and services.
 - ✓ Developed a targeted marketing system with specific metric's that included a coordinated effort of press releases, television infomercials, radio, answering systems and websites for a medical practice that increased web traffic from 250,000 visits to 705,000 within one month and accounted for over \$40,000 in additional measurable revenue for that period.

Cook's Inc.

Office Products and Gifts

1977 - 1992

- ✓ Began my career as a commissioned salesperson before advancing to sales trainer, sales manager, General Manager and then President/COO of the company.
- ✓ Developed the business/execution plan, cash flows, human resources plan, and scheduled roll out for a new concept retail division in shopping centers, which would come to include office products and gifts.
- ✓ Grew company to 21 locations and 43 season locations in a 4 year period.

Prairie Lakes Health Care System

Finance Chair

Jan 1992 - Jun 1998

- ✓ Involved in many of the board level interactions as Chairperson of the Finance Committee.
- ✓ All Departments reported to the Board and as a remaining (still) Independent Health Care System, we made some hard choices to remain independent.

Sioux Valley Health System Now Sanford Health

Regional Board Member

Mar 1997 - May 1998

- ✓ Sanford Health is an integrated health system headquartered in the Dakotas and is now the largest rural, not-for-profit health care system in the nation with 382 locations. In addition, Sanford Health is in the process of developing international clinics in Ghana, Israel and Mexico. With more than 28,000 employees, Sanford Health is the largest employer in North and South Dakota. The system is experiencing dynamic growth and

development in conjunction with nearly a billion dollars in gifts from philanthropist Denny Sanford. These gifts are making possible the implementation of several initiatives including global children's clinics, multiple research centers and finding a cure for type 1 diabetes and breast cancer.

McKenna Health Care System (Now Avera)

Regional Board Member

May 1996 – May 1997

- ✓ Avera Health is a regional health system based in Sioux Falls, S.D., comprising more than 300 locations in 100 communities throughout South Dakota, Minnesota, Iowa, Nebraska and North Dakota. [1] Avera serves a geographical footprint of more than 72,000 square miles and 86 counties, and a population of nearly 1 million.
- ✓ As a fully integrated health system, Avera Health includes Avera Medical Group, which is composed of physicians and advanced practice providers who serve patients at nearly 200 secure locations [2] across the five-state region.[3]
- ✓ Throughout the region, Avera Health offers care in 60 distinct specialties, including behavioral health, cardiology, oncology, orthopedics, brain and spine, neurosurgery, digestive disease, bariatrics, dermatology, endocrinology and diabetes, ophthalmology, pulmonology and sleep medicine, pain management, neonatology, pediatrics, rheumatology, women's specialties and more. [4]
- ✓ In addition to care, Avera Health Plans was created in 1999 to offer affordable health insurance and a large network of providers. [5] Today, Avera Health Plans serves individuals, families, and employer groups in South Dakota and Iowa and is the third largest health plan in the state of South Dakota.
- ✓ With more than 16,000 employees and physicians, Avera is South Dakota's largest private employer. The name Avera is derived from a Latin term meaning "to be well."

North Dakota State University 1977 Fargo, ND

Bachelor's Degree in University Studies – a self-directed program with an emphasis on business, economics, management & finance.

DAVID J. ROBY

References

I have known Dave for 35 years and he has always been a very professional and well-educated man with excellent interpersonal skills. Dave is courteous, responsive, and competent. That translates to being a great mentor and consultant.

Recommended by [Kevin Donnalley](#)

When the experts at Webster dictionary needed a definition of the word "entrepreneur" they landed on the description for Dave. And he enjoys fitting that description all of the time!

Seriously, Dave is one of the few people I know that really relishes the opportunity to find solutions to problems that have confounded others. He is able to look at different scenarios in several different ways on several different levels to determine the proper outcomes desired.

We have had numerous conversations regarding business solutions and it never ceased to amaze me the depth that he was able to get to within a short period of time. The ability to focus on potential solutions would have served him well in whatever he wanted to do; head coach in the NFL, trial lawyer or lab research in contagious diseases but, he chose the business path... very successfully, I might add.

A gifted individual.

Recommended by [Terry VanConant](#)

I have known Dave through his connections with NDSU. He is a Bison athlete, and an entrepreneur extraordinaire. The Red River Technology Corridor has been a passion of his, as well as Cleantech. His excitement is catching, and he is a great guy to work with.

Recommended by [Tom Riley](#)

Dave is an incredible ally in any business situation or environment. I have had the opportunity to work on several projects with Dave in the financial, technology, and services industries and in all cases he has proven to be very capable, enthusiastic, disciplined, and successful at achieving results. Dave brings a no holds barred attitude and approach to getting jobs done while practicing the highest level of moral

and ethical behaviors that I have experienced. Any time that I am seeking professional feedback and direction, friendly answers to unfriendly questions, or insight that bridges years of diverse experience I will call on Dave. I will be so bold as to say that failure is not an option with Dave on board. He will not only go the extra mile but he will carry you there if needed. I recommend Dave Roby with absolute confidence that he will perform at levels above those of any professional you will find.

Recommended by [Steve Clute](#)

I have worked with Dave Roby for several years in the business of creating opportunities for new companies to attract capital for start-ups, and for emerging companies to obtain outside investment for high growth. Dave is superb at identifying the strengths and weaknesses of a company or organization and adept at putting in place a plan to create a strong management team, a fundamentally sound organizational structure, and plan to access and obtain funding for new opportunities.

Dave and his contacts are invaluable for anyone who is looking for additional investment capital to start-up or grow a company. I highly recommend Dave and look forward to another opportunity to work with him again in the future. In two years, Dave and I helped each other to create nearly 60 Partnerships in 7 states with various public-private economic interests around the Cleantech Open - North Central Region.

- Jeffrey Woodson

Recommended by [Jeffrey Woodson](#) (Dave's business partner) on LinkedIn

While working with Dave on the Cleantech Open's NC Region Leadership Committee, Dave greatly attributed to a fun, light-hearted but task and time focused atmosphere...that always made for an enjoyable and productive work environment. Often when discussions or brainstorming sessions slowed or stalled-out, Dave would throw a useful and innovative/strategic thought across the table or interject with a quick-witted comment to break the air and refresh the thinking process. Dave's networking and stakeholder development abilities are uncanny and have proven significantly valuable to the Cleantech Open organization, Broadway One clientele and Verterra Energy, where I currently have the pleasure of collaborating and working with Dave. As the Advisor to the Chairman, Dave has shown exceptional business poise in new venture development and finance. I am looking forward to further working with and learning from Dave in months and years to come!

Recommended by [Russell M. Aleksey \(BSME, MBA\)](#) (Dave's colleague) on LinkedIn

I first met Dave when he was President of Cook's Office Supply. The year was 1986 and he hired my organization to develop a franchise program so he could expand Cook's. I found Dave a very interested leader and he had the respect of the entire organization.. He firmly understood his business and what was necessary to expand it correctly. It was a pleasure working with him and if anyone has an opportunity to work with or for Dave - jump at the chance!

Recommended by [Craig Slavin](#) (Dave's business partner) on LinkedIn

I met Dave four years ago when we were both volunteers' for the Cleantech Open, which is a non-profit organization that "finds, funds and fosters the most promising cleantech startups on the planet". Dave was a Co-Chair of the Innovation and Competition Partners Committee for the North Central Region. He excelled at mentoring young startups in the green technology space and developing relationships across a six-state area with Universities and economic development organizations all for the good of his community and his country.

Dave has the CEO, COO experience with tremendous mid-western values of being able to roll his sleeves up by providing leadership by example. He has been both professional and personable in all the business meetings I have had with him. His expertise is in Management and Venture Capital/Creative Financing and has been very helpful to a friend of mine by mentoring his startup company.

I am proud to know and have worked with Dave who believes in his faith, his family, his community and his country. He reminds me so much of my Father who passed away five years ago because of his business acumen and mid-western values that I would highly recommend Dave for any company or organization.

Recommended by [JP Kidwell](#) (Dave's business partner) on LinkedIn

I have known Dave as a very creative business owner. With Dave on your team, he has the ability to create ideas and implement the plan.

He is an asset to his community, his family, his clients, and any idea in which he participates.

I would welcome him to any project.

Recommended by [Martin RAML](#) (Dave's business partner) on LinkedIn

Dave is one of the most persistent, forward-thinking strategy guys I know. He is always thinking. His personality offers a rare blend of detail and vision.

Recommended by [Scott Lawrence](#) (Dave's business partner) on LinkedIn

I tried to pick three attributes that best described Dave but the fact is he fits every attribute listed. Dave is exceptionally knowledgeable in a number of areas and what he isn't 100% sure of he will know by your next conversation. Dave has produced results that we hadn't even thought about and he can completely explain why his approach should work in our application. Dave is just a unique individual that will always bring success to the table in any business environment or field.

Signed:

Ken Cafferty, VP Mining Operations

Blue Diamond Excavation, Inc.

Recommended by [Ken Cafferty](#) (Dave's client) on LinkedIn

I have known Dave Roby since we were little kids. In fact, Dave's older brother Rick and I have been best friends since kindergarten. Unfortunately, I lost my best friend to cancer in 2010. Dave and I have been very close over the years and more so since Rick's passing. I am very proud of what Dave has accomplished over the years. Dave is your consummate entrepreneur. He is an innovator, forward thinker and a visionary. Dave is a builder; he thrives in taking companies and organizations to the next level. Any company or organization looking at wanting to move forward should bring Dave Roby in as part of your team and I guarantee that you will not be disappointed in the results. I recommend Dave Roby, highly.

Recommended by [Dick Frederick](#) (Dave's business partner) on LinkedIn

To say Dave is driven is an understatement - he is THE person you want on your team when results and a positive outcome are your objectives. He is a consummate professional with impeccable ethics and values and strives for the "win-win" in all deals.

I have worked personally with Dave on several projects and remain awed by his ability to break even the most complex deals down to manageable parts. Clients exit the experience better having dealt with his style, his ability to educate and manage the entire process along the way.

Dave's direct, candid, no "bs" style is refreshing to work with and is directly relevant to my own success. I would highly recommend to any individual or company that wants to come out on top.

Recommended by [Nancy Mansouri](#) (Dave's colleague) on LinkedIn

Dave has always provided vision and creativity at the highest level with every project we have been involved in together. Our first project together was designing the Chamber of Commerce Leadership program in Watertown SD in the mid 80's. This program continues today much as it was when we first designed it.

Recommended by [Barry Wilfahrt](#) (Dave's client) on LinkedIn



Dave has provided a very strong balance and guidance in projects we have joined forces on. He has a broad knowledge of the business world and proper business practices to be applied to bring about the desired outcome. Dave is a very trustworthy business consultant and has many years of valuable experience.

Recommended by [Joyce Culp](#) (Dave's business partner) on LinkedIn

Dave is excited about entrepreneurship and innovation in North Dakota and a great advocate for promoting programs like CleanTech Open and Innovate ND. In working in groups with Dave he is very good at follow-up, sharing information and interesting news with the groups.

Recommended by [Brandi Schoenberg](#) (Dave's business partner) on LinkedIn

Dave enthusiastically gets things done, and is a pleasure to work with. A wonderful person to have on a team.

Recommended by [Jeff Carpenter](#) (Dave's business partner) on LinkedIn

I have had the pleasure of working with Dave for the past few years. Dave makes things happen, his business sense is strong, he is a leader and makes decisions based on the good of the company. Dave has also provided good counsel to me on many occasions.

Recommended by [Roger Reiersen](#) (Dave's colleague) on LinkedIn

I have worked with Dave on a number of projects. Without question he has more energy, drive and commitment than anyone that I have worked with. Dave is a details guy and he knows how to get things done. Dave is also well-connected and is always thinking about ways to drive value for clients and partners. I look forward to working with Dave for years to come.

Recommended by [Kermit Nash](#) (Dave's business partner) on LinkedIn

Dave has the unique ability to aggregate many moving parts from his vast network of contacts in order to timely and in a very professional manner, achieve the goals and objectives set forth by his clients. Regardless of the project, it always seems Dave has a network of specialists at his disposal that he can access and with his leadership skills, bring a complex business idea to completion. He is highly regarded in his field as a problem solver and business resource that drives results to the projects he has been hired to complete.

Recommended by [Courtney W. Clafin](#) (Dave's client) on LinkedIn

Dave is an inspiration and strategic leader who achieves great results. He has superior relationship skills and is an excellent communicator. Dave has the rare talent of making work "fun" while also working very hard. He is a visionary with the ability to genuinely excite people about business ideas and put things in motion to get them accomplished. People respect his intelligence and feed on his energy, resulting in quick alignment in the objective in hand. I would highly recommend Dave to any Business endeavor.

John Hustad

Managing Partner

Technology Trust

Recommended by [John Hustad](#) (Dave's business partner) on LinkedIn

Dave does a great job of working with growing companies to present the business strategy and opportunities to our investors. We look forward to working with him more in the future.

Recommended by [Pete Birkeland](#) (Dave's business partner) on LinkedIn

Dave is connected in so many ways that are important to leverage the resources necessary to navigate for clients interested in getting results. His responsiveness and attention to outcomes makes him a great partner in his role as Chief Operating Officer.

Recommended by [Joe Sertich](#) (Dave's business partner) on LinkedIn

I've enjoyed my dealings with Dave - he is high energy, solutions oriented, creative and conducts business on an ethical and transparent basis. It's always refreshing to work with people who don't let their ego or personal agendas get in the way of collaboration

Recommended by [Jim Clark](#) (Dave's business partner) on LinkedIn

Dave is the ultimate go-getter. He sets big goals and works hard to reach them. His focus and ability to make connections and foster relationships are a tremendous asset to any project and any team.

Recommended by [Andy Reierson](#) (Dave's colleague) on LinkedIn

Dave possesses the gift of vision, not of the past, but one of looking forward to the potential of achievable goals for the future. His compassionate concern for all, make him a leader, one who is easy to follow. The ability to take the lid of restraint off individuals is his secret to creating mass productivity in those he leads. A man of vision and integrity that comes from life's best teacher, those being losses, not necessarily wins.

Dave Edison

Integrity Installation, Inc

22 South Maple

Watertown, SD 57201

Phone: 605/882-6090 Fax:- 6096

dedison@integrityinstall.com

Recommended by [David Edison](#) (Dave's colleague) on LinkedIn

Dave Roby is one of the most capable and knowledgeable professionals that I have had the pleasure of working with. The issues in the financial and energy arenas that we have partnered on are extremely innovative, complex, and complicated, but Dave brings such insight and experience to the table that it doesn't take any time at all before people "get it." Dave has endless enthusiasm, discipline, and perseverance. I have every confidence that if Dave is involved in a project or initiative that you can be assured of its success. I am delighted to recommend Dave and believe that if you have the opportunity to work with him you will not be disappointed – he will exceed your expectations.

Recommended by [Rachel Emmons](#) (Dave's business partner) on LinkedIn

Dave Roby is an excellent leader and he is aware of all aspects of business from regional and sectorial innovation in the United States as well as in Canada and around the world ; doing so much within his tenure of COO at Praxis Strategy Group , Dave is always aware of trends, initiatives and of a multitude of facts,figures and their analysis that he shares with his network. For many reasons his leadership is based on ideas and know how . He is a master with the conception of a plan and it's

execution on the field, His input is greatly appreciated from us in Canada and it is with an immense pleasure that I recommend him strongly as a partner.

Recommended by [Bruno Fortier](#) (Dave's business partner) on LinkedIn

**APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Allen Shafer

Residence Address: 3105 N. Langdon Road

City: Plevna State: KS Zip: 67568

Home Phone: n/a Cell-Phone: Email: ajs3399@gmail.com

Are you presently employed where you may be reached for board, committee or commission purposes? Yes

Name of Business: City of Hutchinson

Address: 1500 S. Plum Street

City: Hutchinson State: KS Zip: 67501

Work Phone: 620-694-2663 Email: allens@hutchgov.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I'm a 17-year resident of rural western Reno County, returning to the area after college. My wife & I are property owners/investors here and in the Great Bend area, and have a vested interest in the future of rural KS. We farm in the Huntsville area & west of Pretty Prairie, are familiar with the rural parts of the County. In addition, most of my professional career has been in a technical role in local government. While the policy setting part would be new, the general processes & experiences of a local unit of government are familiar to me.



Signature of Applicant

9/20/2021

Date

Allen Shafer

3105 N. Langdon Road - Plevna, Kansas 67568 -

ajs3399@gmail.com

Educational Background

Kansas State University, Manhattan, Kansas. Graduation date May, 2004.

Bachelor of Science in Geography, Secondary Major in Natural Resources & Environmental Sciences. Inducted into Gamma Theta Upsilon Geography Honorary.

Nickerson High School, Nickerson, Kansas. Graduation date May, 2000.

Employment History

Shafer Farms & Shafer Rentals, Plevna, Kansas.

Owner/Operator, 2008 – Present.

Operate dryland farm (approximately 300 owned/400 rented acres) in Reno County, & single-family rentals in Great Bend. Farm operated in conjunction with a family operation, & rentals managed with spouse. Grow commodity crops (wheat/sorghum/corn/soybeans) using a mix of conventional till – 100% no till practices.

City of Hutchinson, Hutchinson, Kansas.

GIS Manager, October 2018 – Present.

GIS & Support Services Manager, March 2012 – April 2018.

GIS Technician, February 2005 – January 2009.

Responsible for maintenance, development & expansion of the City's Esri-based Geographic Information System (GIS) & our Public Works' SQL-based asset/work management program (Lucity). Produce division budgets, performance metrics, long term planning.

Serve as GIS subject matter expert for the organization. Provide on-site GIS support during emergencies (e.g. wildfires in 2017 & 2021).

Supervised staff responsible for maintaining above systems as well as our water/wastewater SCADA/telemetry system. Train staff on Windows & iOS-based devices, advise citizens on the use of our publicly available products. Present work at relevant user groups.

Hold a FAA Part 107 sUAS (drone) operator's certificate, safely plan, prepare, & operate City's drone fleet as needed.

Harvey County, Newton, Kansas.

GIS Coordinator, April – October 2018.

Responsible for mapping & analysis related to all County operations, utilizing Esri ArcGIS 10.X, ArcGIS Online, and Kansas Department of Revenue property data software (Orion). Property tax/real estate mapping, elections analysis, planning & development.

Trained as a Next Generation 911 (dispatch) data steward, Emergency Operations Center (EOC) participant.

Koch Pipeline Company, Wichita, Kansas.

Mapping/Drafting Team Leader, January – March 2012.

GIS Analyst, January 2009 – March 2012.

Responsible for advancement of the mapping & drafting capabilities, and the performance/development of staff operating in five states. Produced mapping products, presentations & related analysis for senior management in KPL, other subsidiaries & Koch Industries (corporate parent).

Managed development, implementation & maintenance of projects in coordination with vendors & contractors. Provided data to satisfy state & federal regulations, responsible for developing/maintaining relationships with relevant regulatory agencies.

Trained & developed new employees. Served on Local Safety Committee. Supported field staff with data, applications & company knowledge relevant to their roles.

Kansas House of Representatives, Topeka, Kansas.

Legislative Intern for Dan Thimesch, D-Cheney. 2004 Session.

Other Community/Organizational Involvement

- Leadership Reno County (Kansas) Class of 2007.
- Cause for Paws of Hutchinson, Inc. Board of Directors, 2013-2014.
- Kansas State Fair 4H Judge – SpaceTech (GPS/GIS), 2011-2016.

References Available upon Request

APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Planning Commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Public Building Commission

Name: Garth Strand

Residence Address: 8901 East 43rd

City: Buhler

State: KS

Zip: 67522

Home Phone:

Cell-Phone:

Email: garthstrand@gmail.com

Are you presently employed where you may be reached for board, committee or commission purposes? No

Name of Business:

Address:

City:

State:

Zip:

Work Phone:

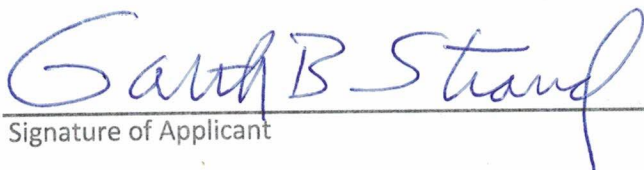
Email:

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have lived, worked & worshiped in Reno County since 1978 and am a property owner and taxpayer. I raised a family and enjoyed a rewarding professional career in this community. I would like to continue making contributions so that future generations can enjoy Reno County as I have.

I played a leading role in the growth & development of two successful businesses in Reno County...Heartland Credit Union where I began in 1980 and Members Mortgage Services which is a highly successful mortgage servicing company in Hutchinson employing well over 50, a number of which were recruited from out of state. In both cases, the primary path to success was working with others and staying true to the mission of serving members. I have extensive experience in strategic planning & collaborative efforts. I am comfortable working with complex tasks and consider myself to be fiscally conservative. At the same time, I understand the value of making long-term investments and have the courage and confidence to do so. Additionally, I served at the state and national level in various capacities representing the credit union industry.

Finally, the results of the 2020 census were disturbing to me. I don't believe we can afford to wait another 10 years to see what happens. While I accept that the census results are likely not 100% accurate, they did confirm my unfortunate suspicion that Reno County is trending the wrong direction in some areas. I hope to be part of some turn-around solutions if given the opportunity to serve on the Reno County Planning Commission.


Signature of Applicant

10-8-2021
Date

**APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Planning commission

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) no

Name: Ron Vincent

Residence Address: 901 E. 95th

City: Hutchinson

State: Ks.

Zip: 67502

Home Phone:

Cell-Phone:

Email: carlvincentstvc@yahoo.com

Are you presently employed where you may be reached for board, committee or commission purposes? yes

Name of Business: Carl Vincent Service

Address: 420 S. Main

City: Hutchinson

State: Ks.

Zip: 67501

Work Phone: 620-662-0009

Email: carlvincentstvc@yahoo.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

40+ years in the construction field. I have dealt with building regulations, setbacks, special permits and flood plain issues on a regular basis in my business. I am also a licensed wastewater contractor and state licensed water well contractor, possess past and present board member for the Hutchinson Home Builders associations seats. I am very interested in promoting growth in our community, by affordable housing construction, and creating jobs by expanding existing businesses and promoting new ones. I am at a point in my life where I have the time to devote and serve on this commission and help the community I have lived in all my life.

Signature of Applicant

Date

9/3/21



AGENDA ITEM

AGENDA ITEM #VII.C

AGENDA DATE: November 30, 2021

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case 2021-07 - A proposed resolution determining the validity of protest petitions pursuant to K.S.A. 12-757 protesting a conditional use permit application filed by Mid-States Materials, LLC

SUMMARY & BACKGROUND OF TOPIC:

On May 6, 2021, Mid-States Materials, LLC applied for a conditional use permit to establish an aggregate stone yard. After a series of public hearings, the Planning Commission recommended approval of the request by a 4-2 vote.

Following the recommendation by the Planning Commission, surrounding property owners had 14 days to file a protest petition pursuant to K.S.A. 12-757(f)(1).

Within the statutory allotted time, 27 protest petitions were received in the County Clerk's Office. Joe O'Sullivan, County Counselor, and Mark Vonachen, County Planner II, reviewed the protest petitions and determined 26 of the 27 petitions are valid.

With the assistance of the Information Services Department a map was prepared showing which properties filed a valid protest petition. Square footages of the valid protest petition properties, non-protesting properties, the invalid property, and the application area were calculated.

It was determined that 47% of the total real property within the area required to be notified of the proposed conditional use permit filed a valid protest petition against the application.

Therefore, the protest petition is valid and approval of the conditional use permit will require a unanimous vote of the County Commissioners.

The conditional use permit application will be placed on a future County Commissioner agenda.

ALL OPTIONS:

The County Commissioners may:

Validate the protest petition and sign the County Resolution

Reject the protest petition and not sign the County Resolution

Return to staff the protest petition for further clarification or information

RECOMMENDATION / REQUEST:

Staff recommends the County Commissioners determine the protest petitions complies with the requirements of K.S.A. 12-757(f)(1) and sign the County Resolution.

POLICY / FISCAL IMPACT:

No policy/fiscal impact



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

Date: November 19, 2021

To: Reno County Board of County Commissioners

From: Mark Vonachen, County Planner II

Subject: Case #2021-07 – Protest Petition Summary

Who: Owner: T Real Estate, LLC (Scott Tajchman, Managing Partner)
Applicant: Mid-States Materials, LLC (Rich Eckert)

What: This is a conditional use permit request to establish an aggregate stone yard.

Why: The parcel is currently zoned “AG” – Agricultural District. The applicant requests a conditional use permit to establish an aggregate stone yard. All proposed land use activities other than agricultural and single-family residential require a conditional use permit.

T Real Estate, LLC (Applicant: Mid-states Materials, LLC) applied for a conditional use permit to permit the establishment of an aggregate stone yard. According to K.S.A. 12-757(f)(1), property owners within the 1,000-foot notification area of the application parcel may file a petition against a zoning application. This petition may influence how the County Commissioners vote.

On October 21, 2021, the Planning Commission recommended to the County Commissioners approval of the application by a 4-2 vote. After the conclusion of the Planning Commission public hearing and before the statutory 14-day protest period time limit concluded, 27 protest petitions were filed with the Reno County Clerk’s Office. The protest petitions were then submitted to the Planning staff for processing. All 27 petitions filed were located within the 1,000-foot notification area.

Subsequently, **26 petitions were determined to be valid** and counted toward the 20 percent threshold referenced in K.S.A. 12-757(f)(1). One protest petition was determined to be invalid because the parcel is owned by two people but only one person signed. Both signatures are required since the property is owned jointly. Therefore, this petition was not included in the protest calculation.

After Planning staff’s analysis, with the assistance from the Reno County Information Services Department, these protest petitions represent **47 percent** of the land area required within the notification area.

Therefore, approval of the Planning Commission’s recommendation will require a three-fourths supermajority vote of the County Commissioners per K.S.A. 12-757(f)(1). With a three-member

County Commission, the County Commissioners must vote unanimously to approve of the Planning Commission recommendation. A 2-1 vote to approve of the recommendation of the Planning Commission will result in the conditional use permit application being denied because of the supermajority requirement.

The tabulation of the protest petitions and the various calculations used to determine the final protest percentage is detailed below in Table 1. A corresponding map of the protest petitions is shown in Exhibit A.

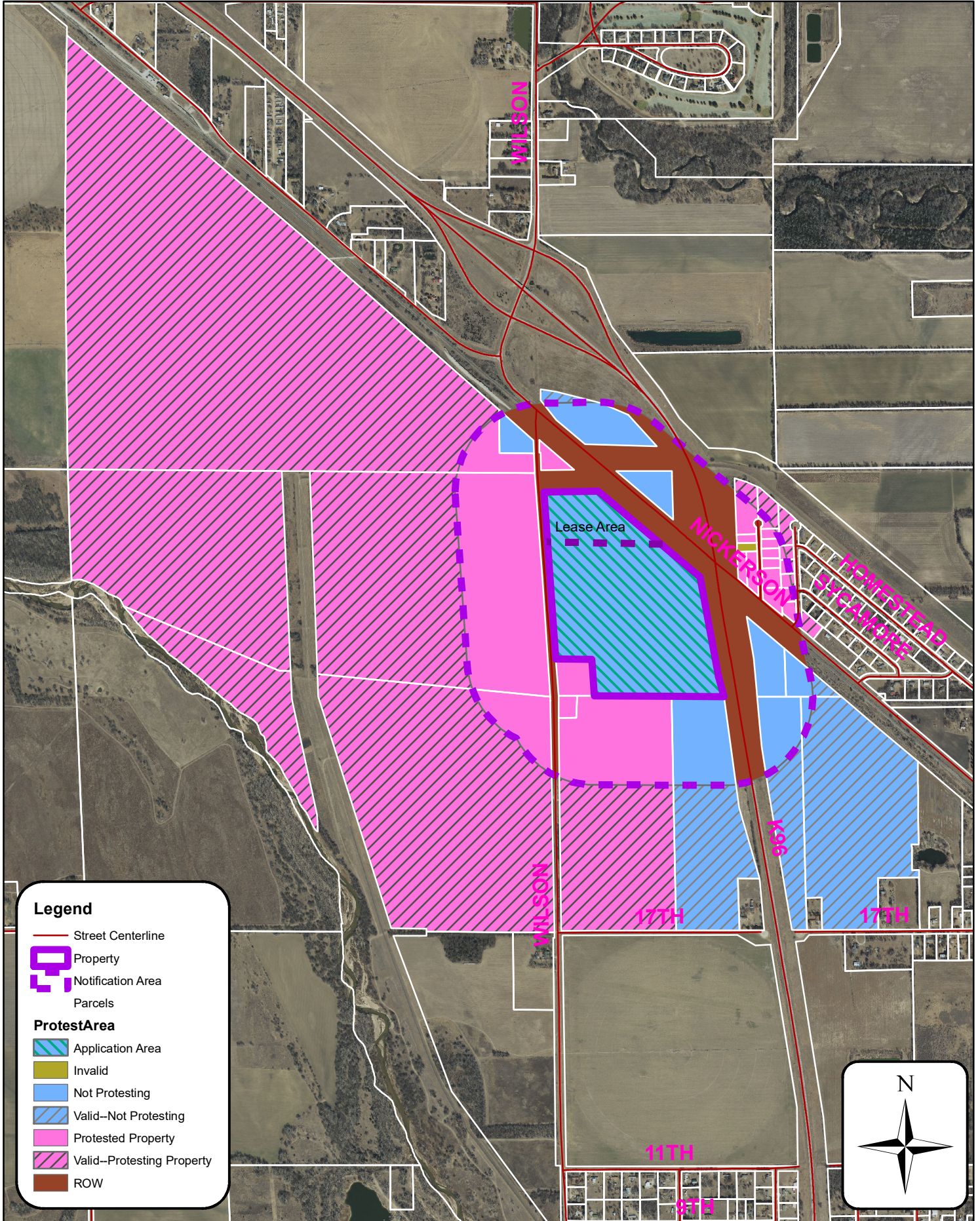
Table 1: Protest Calculations	
	Area (Square Feet)
1,000-foot Notification Buffer excluding the application area and road right-of-way	10,367,210
Valid Protest Area	4,965,919
Non-Contested Area including the invalid protested area	5,401,291
Protested Percentage: Valid protested area divided by the total area within the 1000 notification area	47%

In establishing the validity of the petitions, County staff, consisting of Joe O’Sullivan, County Counselor and Mark Vonachen, County Planner II met to discuss the methodology used in this determination. Following these discussions, validating the petitions began with assuming authorized persons signed the petition either on their behalf or in their capacity, on behalf of a trust, or a limited liability corporation. All of the protest petitions were notarized. The validated protest petitions forms submitted provide the necessary information on ownership, legal description of the parcel or parcel identification number, signature(s) as well as the date and time of filing with the Reno County Clerk’s Office.

The petition submitted by Judy LeClair was determined to be invalid because the signature of the other owner of the parcel was missing on the petition. It may be argued this failed petition is valid; however, our position is to be as conservative as practical. The net impact of this excluded petition is a reduction of the protest percentage by .002 percent.

This determination was conducted using standard practices for such calculations and similar procedures used by other jurisdictions within the state. The areas referenced above utilized Reno County’s Geographic Information System (GIS) data and information from the applicants.

Case #2021-07 - Protest Petition Map Exhibit A



Legend

- Street Centerline
- Property
- Notification Area
- Parcels

ProtestArea

- Application Area
- Invalid
- Not Protesting
- Valid--Not Protesting
- Protested Property
- Valid--Protesting Property
- ROW

RESOLUTION 2021-_____

A RESOLUTION DETERMINING THE VALIDITY OF PROTEST PETITIONS
SUBMITTED TO THE RENO COUNTY CLERK PURSUANT
TO K.S.A. 12-757 PROTESTING THE CONDITIONAL USE PERMIT
APPLICATION FILED BY MID-STATES MATERIALS, LLC,
RENO COUNTY PLANNING CASE NO. 2021-07

WHEREAS, Mid-States Materials, LLC, filed an Application for a Conditional Use Permit to establish an aggregate stone yard pursuant to Reno County Zoning Regulations on May 6, 2021; and

WHEREAS, following a series of public hearings on the Application commencing on June 17, 2021 and concluding on September 16, 2021, the Reno County Planning Commission closed the record and took the Application under advisement for a determination at a subsequent meeting; and

WHEREAS, the Reno County Planning Commission at a regular meeting on October 21, 2021, recommended approval of the Application to the Reno County Commission by a vote of 4 to 2; and

WHEREAS, following conclusion of the Planning Commission's hearing and determination on October 21, 2021, and within the K.S.A. 12-757 prescribed statutory period of 14 days, 27 Protest Petitions were filed at the Reno County Clerk's Office, copies of which were provided to the Reno County Planning Staff for review and recommendations; and

WHEREAS, at a regular meeting of the Board of County Commissioners on November 30, 2021, Mark Vonachen, Reno County Planner, presented oral testimony and a written summary report of his findings and conclusions dated November 19, 2021, with respect to the sufficiency and validity of the Protest Petitions, said report being attached

hereto as Attachment "A", Pages one through two, and incorporated herein in its entirety by reference; and

WHEREAS, K.S.A. 12-757(f)(1) states that if a Protest Petition or Petitions against a zoning amendment are filed in the Office of the County Clerk within 14 days after the date of the conclusion of the public hearing signed by the owners of record of 20% or more of the total area of the total real property located within 1,000 feet of the area proposed to be re-zoned, such zoning amendment or Conditional Use Permit shall not be approved by County Resolution except by at least a three quarter vote of all members of the governing body; and

WHEREAS, Mr. Vonachen's report determined that 26 Petitions representing 47% of the total real property located within 1,000 feet of the area proposed for re-zoning and to which the Application for Conditional Use Permit was applicable were valid and should be accepted in satisfaction of the aforementioned 20% minimum threshold established by K.S.A. 12-757(f).

WHEREUPON, following the presentation by Mr. Vonachen and upon the Motion of Commissioner _____, seconded by Commissioner _____, the Board of County Commissioners found and determined by unanimous vote of all members:

1. That the Mark Vonachen Report, its findings and conclusions, as more fully set out on Attachment "A" hereto, is accepted and approved.
2. The Board further found that the owners of 47% of the total real property within the area who are required to be notified by K.S.A. 12-757(b) of the proposed re-zoning or Conditional Use Permit Application in Reno County Planning Case No. 2021-07 filed valid Protest Petitions against said Application for a Conditional Use Permit.
3. That any subsequent Resolution by this governing body approving the Application for a Conditional Use Permit by Mid-States Materials, LLC, in Reno County Planning Case 2021-07 shall not be passed except by at least a three quarter vote of all of the members of this governing body.

BE IT FURTHER RESOLVED that this Resolution journalizing the proceedings of this governing body of November 30, 2021, is approved in regular session this 30th day of November, 2021.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

RON HIRST, Chairman

DANIEL FRIESEN, Member

RON SELLERS, Member

ATTEST:

Reno County Clerk



AGENDA ITEM

AGENDA ITEM #VII.D

AGENDA DATE: November 30, 2021

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:

Kansas Association of Counties - Special Election Voting Delegate & Alternate

SUMMARY & BACKGROUND OF TOPIC:

Please find attached to this mailing the Certification of Voting Delegate form and sample ballot language for this special election to be held on Wednesday, January 5, 2022, from 2:00 pm – 3:00 pm.

Per KAC Bylaws, to be eligible to cast your vote, KAC needs your completed form (and/or any changes or alterations) returned to our office by email no later than Thursday December 16, 2021. We strongly urge you to designate both a voting delegate, along with a first and second alternate. Only those listed on the certified form will be able to vote for your county. Your vote is important! You will be voting to allow the Kansas County Human Resource Association (KCHRA) to be admitted to the KAC as an affiliate member and after paying the appropriate affiliate dues, will be granted a voting member on the Kansas Association of Counties Governing Board.

This will be an online vote only. The polls will be open for one hour at 2:00pm – 3:00pm on Wednesday, January 5th, 2022. The voting delegate will be able to log onto the Zoom anytime during that period to cast your county's vote. An email with the appropriate link to the poll will be sent to the voting delegate the day prior to the election.

ALL OPTIONS:

1. Appoint a member of the governing body to serve as the voting delegate and one as an alternate
2. Decline participation in the KAC special election.

RECOMMENDATION / REQUEST:

Commission to appoint a voting delegate and alternate from the governing body.

POLICY / FISCAL IMPACT:

No policy or fiscal impact for the county.

CERTIFICATION OF VOTING DELEGATE

**Kansas Association of Counties Special Election
Wednesday, January 5, 2022, 2:00PM to 3:00PM
* This will be a Virtual Vote Only ***

Purpose:

The Bylaws of the Kansas Association of Counties provide that the county voting delegate be selected and certified in the following manner:

"Each member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. The member county shall also appoint two alternates, specifying the order of such alternates, should the voting delegate be unavailable to attend the meeting. Delegates and alternates shall be certified to the KAC at least seven days before the meeting."

Please complete this form including email addresses for each voting delegate, and return by email at your earliest convenience to:

oliva@kansascounties.org

If you have any questions please contact:

Betty Oliva
oliva@kansascounties.org
785.272.2585

For voting delegates to be certified, your response (and/or any changes or alterations to this form) must be received no later than C.O.B. Thursday, December 16, 2021.

Date: _____, 2021

I, _____, County Clerk of

_____ County do hereby certify that the following officers have been designated

as the voting delegate and alternates for the KAC special election held on Wednesday, January 5, 2022 at

2:00PM to 3:00PM.

Delegate _____

Position _____

Email: _____

1st Alternate _____

Position _____

Email: _____

2nd Alternate _____

Position _____

Email: _____

SAMPLE BALLOT

Kansas Association of Counties Special Election Wednesday, January 5, 2022, 2:00PM to 3:00PM * This will be a Virtual Vote Only *

QUESTION ONE:

Shall the Kansas County Human Resource Association be admitted to the Kansas Association of Counties as an affiliate member, consistent with Article V of the Kansas Association of Counties bylaws, as amended October 19, 2021?

If this question is approved, the Kansas County Human Resource Association will be admitted to the KAC as an affiliate member and will pay the affiliate dues, as set forth by the Kansas Association of Counties on an annual basis. The Kansas County Human Resource Association will be granted a voting member on the Kansas Association of Counties Governing Board.